

## **Rules and Regulations**

Students should abide by the rules and regulations of the college. Serious action would be taken against those students who do not follow the college disciplinary rules. Admission of such students is liable to be cancelled.

- Admission will be given provisionally subject to scrutiny by the Admission Committee.
- Percentage secured in the previous examination will be the criterion for the admission
- Admission for XI Science will be based on the percentage secured by the student in S.S.C. and the performance in the written test and interview conducted by the college.
- Students will not be allowed to enter the college premises without a valid Identity Card and Uniform. I-Card should be put on.
- Within a week after taking admission, students will have to take their ID Cards & Library Card from the library.
- Students are expected to read the regulations to curb the menace of ragging which is printed in the prospectus. Students should also fill the affidavit form stating that they are fully aware of the ragging laws.
- It is obligatory to wear uniform on all week days except Friday.
- Punctuality and sincerity should be maintained by every student.
- Students having less than 75% attendance are not eligible to fill up Exam form.
- Every student is required to appear for internal examination. Those who remain absent will have to pay Rs.25/- per paper as fine and has to reappear in internal exam. Books taken from the library will have to be returned in time without any damage. In case of delay, fine of Rs.2/- per day will be charged and in case of damage the cost of book will be recovered.
- No association can be formed nor outsiders are invited to address the students without prior permission of the Principal.
- Students are not allowed to use mobile phone in college premises.
- Students should be polite and well-behaved while interacting with teaching and non-teaching staff of the college.

- Admission sought on basis of false documents will be cancelled at any time and action will be taken against such students.
- While seeking admission, depositing of full fees is necessary as prescribed by the College/University from time to time.
- The Principal is empowered to finalize the admission or reject it.
- Admission of foreign students is subject to the approval of University and R.P. conditions as laid down by Police Commissioner Office.
- If the student who has taken admission in grant-in-aid course or any non-grant course cancels his admission, then his/her admission fees will not be refunded in any case.
- Those students who have transferred their admission from non - grant to granted course or vice versa will have to pay the fees as per the fees structure of the newly selected course.
- If a student is duly enrolled for academic year and wants a bonafide certificate or T.C., he/she will have to apply for the same at least two days in advance in prescribed format along with fees.
- Damage to college property is breach of discipline and will be liable to punishment. Loss in cash will be collected compulsorily.
- It is mandatory for parents/guardians as well as students to read carefully and sign the undertaking provided along with the admission form.
- The College observed No Vehicle Day as measure to curb pollution. Kindly don Vehicles on last Saturday of every month
- The College has decided to make campus plastic free, so avoid the use of Plastic Students are expected to read the Handbook on Code of Conduct available in the for further information