



IQAC Meeting: 03

Date: 06/07/2013

IQAC meeting

The meeting of IQAC is held on Date 06/07/2013 In IQAC office at 12:30 PM under the chairmanship of the Principal.

Following minutes are discussed in the meeting

Sr.No.	Minutes	Action Taken
1	Preparation of AQAR for the year 2012-13	Work is allotted for preparation for AQAR among IQAC members.
2	To decide the annual plan of all committee & dept.	The faculty meeting will be arranged soon for planning of academic year 2013-14.
3	Plan to establish English language Laboratory.	Steps are taken for the same
4	Plan to extension of Botany, Microbiology, dramatics	Further actions are taken to extend the same lab.

Co-ordinator
Internal Quality Assurance Cell

IQAC Coordinator
Sir Sayyed College of Arts,
Commerce & Science
Aurangabad (M.S.)

Principal
Sir Sayyed College of Arts,
Commerce & Science
Aurangabad (M.S.)



IQAC Meeting: 04

Date: - 03/09/2013.

IQAC meeting

The meeting of IQAC is held on Date 03/09/2013 In IQAC office at 11.00 AM under the chairmanship of the Principal Dr. Shaikh Kabeer Ahmed

Following minutes are discussed in the meeting

Sr.No.	Minutes	Action Taken
1	UGC sanctioned national level seminar in the subject chemistry.	Steps are taken to organize national level seminar.
2	Plan to motivate faculty for research activities .	Decided to arrange the faculty meeting for the same.
3	Discussion held on more use of ICT teaching learning process	Instructions are given to the faculty.
4	To organize more conference work shop in the campus.	Informed to heads the dept. to submit the proposal to UGC.


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IQAC Meeting: 05

Date:-25/10/2013

IQAC meeting

The meeting of IQAC is held on Date 25/10/2013 In IQAC office at 11.30 AM under the chairmanship of the Principal.

Following minutes are discussed in the meeting

Sr. No.	Minutes	Action Taken
1	Discussion held to create research atmosphere in the campus	Some of the faculty instructed to submit minor & major research project to UGC.
2	Discussion held on construction of auditorium for indoor games	Reviews taken are from the construction committee.
3	Discussion held on consultancy services by the dept.	Review taken for the same
4	Discussion held on cultural, Sports activities.	Review taken from cultural committee.


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IQAC Meeting: 06

Date:-24/12/2013

IQAC meeting

The meeting of IQAC is held on Date 24/12/2013 In IQAC office at 12.15 PM under the chairmanship of the Principal.

Following minutes are discussed in the meeting.

Sr. No.	Minute	Action Taken
1	Discussion held on activities run by each dept. during academic year 2013-014	Annual reports are collected from all the dept. & committee.
2	Review of faculty improvement in research & academic activities	Self-appraisal reports are collected from the faculty.
3	Discussion held on a quality majors of IQAC	N.A.
4	Discussion held to increase more collaboration with reputed institutions.	Instructed to various dept.
5	Alumni representative suggested to reform mission and vision of the institution	Further action taken for the same.

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IQAC Meeting: 07

Date:-18/04/2014

IQAC meeting

The meeting of IQAC is held on Date 18/04/2014 In IQAC office at 11.30 AM under the chairmanship of the Principal Dr. Shaikh Kabeer Ahmed

Following minutes are discussed in the meeting.

Sr. No.	Minute	Action Taken
1	Discussion held on activities run by each dept. during academic year 2013-014	Annual reports are collected from all the dept. & committee.
2	Review of faculty improvement in research & academic activities	Self-appraisal reports are collected from the faculty.
3	Discussion held on a quality majors of IQAC	N.A.
4	Discussion held to increase more collaboration with reputed institutions.	Instructed to various dept.
5	Alumni representative suggested to reform mission and vision of the institution	Further action taken for the same.


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